

Virginia Beach Police Department
Ride-Along Application

You have expressed an interest in participating in our Ride-Along Program. If you are still interested, please complete the attached information sheet and return to the police precinct within the area in which you live.

The Police Department offers citizens the opportunity to take part in the Ride-Along Program. Police precinct/bureau commanders of the Operations Division shall coordinate the Ride-Along Program and provide the host officers to conduct the tours.

The Ride-Along Program is available to citizens at least 18-years of age on a first come, first served basis. Interested individuals should contact the police precinct, or bureau, in their area for further details.

<p>First Precinct <i>Municipal Center, Bldg 11</i> 2509 Princess Anne Road Virginia Beach, VA 23456 (757) 385-4377</p>	<p>Second Precinct <i>Oceanfront</i> 820 Virginia Beach Boulevard Virginia Beach, VA 23451 (757) 385-2700</p>
<p>Third Precinct 926 Independence Boulevard Virginia Beach, VA 23455 (757) 385-2703</p>	<p>Fourth Precinct 5152 Lobaugh Drive Virginia Beach, VA 23464 (757) 385-2800</p>

All completed applications will be filed and applicants will be selected in chronological order. You will be required to execute a liability waiver form and will be given a copy of the observer's rules and regulations. On the scheduled day and time, you should report to the designated precinct/bureau. A brief get-acquainted meeting will be held so that the host officers can introduce themselves and answer any questions you might have. Once the introduction is complete, you will be given an abbreviated tour of the police facility and if possible, the Virginia Beach 9-1-1 Emergency Communications & Citizen Services. The remainder of the Ride-Along assignment will be spent responding to various police calls for service.

(Please print)

Name

Precinct & Shift Preference for Ride-Along

Address

Home Phone & Work Phone (if applicable) (include area code)

City, State & Zip

Other Numbers (cellular, pager) - please specify

Email Address

To your knowledge, do you have any physical impairment(s)? Yes No

If yes, please specify: _____

In case of an emergency, notify:

Name (relationship)

Home Phone
(include area code)

Work Phone (or other phone)
(include area code)

Please furnish the reason for this Ride-Along request:

Participation in the Ride-Along Program is contingent upon adherence to rules and Regulations governing the program. You will be occupying the position of a silent observer during this time. We request that you do not reveal what you see or hear during your tour which could be detrimental to the prosecution of any case arising from the officer's performance of his/her duties. You may be called upon to be a witness in a court proceeding, and you may be called upon for assistance. The decision for this will rest with the officers to whom you are assigned and the given circumstances. All participants will be expected to be properly dressed and in keeping with the standards of the police organization.

Observers will only be permitted to participate twice within a 12-month period, unless further approval is granted by the Deputy Chief of Operations.

To Be Completed By a Police Supervisor and Returned to the Precinct/Bureau Commander:

Assigned to Ride With: _____ Code: _____ Unit: _____

Assignment By: _____

Supervisor: _____ Code: _____ Date/Time: _____

Release and Indemnity Agreement

I, _____, acknowledge that I have requested permission from the Chief of Police of the Virginia Beach Police Department to accompany Virginia Beach police officers in the performance of their duties, both in police vehicles and outside of such vehicles. I have been advised of the various dangers involved in police work and specifically advised that police cars are frequently operated under emergency conditions. I have also been advised that accompanying police officers in the performance of their duties may frequently expose me to various and sundry perils of life and limb due to the action of criminal suspects, prisoners, and other such persons.

NOW, THEREFORE, having been fully advised of the dangers inherent in the activities in which I propose to engage, and in consideration of the privilege being granted to me by the City of Virginia Beach to be a gratuitous passenger in a police unit and for other good and valuable consideration, I do hereby, for myself, my spouse, heirs, executor, or administrator, and personal representatives:

- a. Assume full responsibility for any personal injury or any damage to my personal property which may occur directly, or indirectly, while in, on, or about any such Police Department vehicles, the Police Department premises or any part thereof of the Virginia Beach Municipal Complex, or while accompanying any police officers of the City of Virginia Beach while in the performance of their duties;
- b. Fully and forever release and discharge the City of Virginia Beach, it's police officers, agents, and employees, from any and all claims, demands, damages, rights of actions, or causes of actions, present or future, whether the same be known, anticipated, or unanticipated, resulting from or arising out of my being in, on, or about any such Police Department vehicles, or at any or all of the premises or places aforesaid, or while accompanying any police officers of the City of Virginia Beach as aforesaid;
- c. Indemnify and hold harmless the City of Virginia Beach, its police officers, employees, and agents, for any acts or conduct on my part of whatever kind or nature whatsoever, while in, on, or about any such Police Department vehicles, or at any or all of the premises and places aforesaid, or while accompanying any such police officer as aforesaid;
- d. Agree to defend and to pay any attorney's fees as a result of any action brought by or against the City of Virginia Beach, its police officers, employees or agents, for any acts or conduct on my part of whatever kind or nature whatsoever, while in, on, or about any such Police Department vehicles, or at any or all of the premises or places aforesaid, or while accompanying any such police officer as aforesaid, and,
- e. Agree that it is my intention that this Release and Indemnity Agreement be in full force and effect any time after the execution hereof.

Participant's Signature (and date)

Dated at Virginia Beach, Virginia, this _____ day of _____, 20 ____ at _____ o'clock.

WITNESS: _____
Name, Title (and date)

Rules and Regulations for Ride-Along Participants

As a Ride-Along observer, you are expected to follow the instructions listed below in order to safeguard yourself and minimize the possibility of interfering with normal police activities.

1. All Ride-Along observers shall sign a waiver of liability form.
2. Observers are required to be at the designated police precinct/bureau at their scheduled time.
3. All observers will be returned to the precinct/bureau at the completion of the Ride-Along assignment or at any time requested by the participant.
4. Tape recorders or cameras are not permitted unless prior approval has been obtained.
5. Participants shall not be permitted to carry a weapon while participating in the program.
6. It is desirable to ask questions regarding procedures and activities; however, it must be done at an appropriate time. Observers shall not interfere with the officer's activities or duties.
7. Observers shall not participate in any police activity unless specifically directed by the officer.
8. Observers shall not leave the patrol car any time without first obtaining permission from the officer.
9. Observers shall not converse with prisoners, suspects or witnesses, or other parties contacted on police business.
10. Upon signing the application, the observer will be automatically checked through the computer system ensuring no outstanding warrants exist. A records check will also be conducted.
11. All Ride-Along observers will be required to wear a department-issued observer identification name tag at all times during the tour.
12. Remember, a Ride-Along participant rides in the capacity of an observer only and is under complete control of the officer at all times. Failure to follow these rules and/or the instructions of the officer will result in the immediate termination of the tour.

**I ACKNOWLEDGE, HAVE READ, AND UNDERSTAND THE RULES
AND REGULATIONS OF THE RIDE-ALONG PROGRAM.**

Participant's Signature (and date)

Dress Code for Ride-Along Participants

All participants for the Ride-Along Program are expected to be dressed in keeping with the standards of our organization.

- For male participants, the attire will be dress shirt and slacks.
- For female participants, the attire will be a blouse or dress shirt and slacks.
- Tennis shoes may be worn.
- T-shirts, sweatshirts, jeans and shorts of any kind are not acceptable.

If a participant arrives at the precinct/bureau for their Ride-Along and is not properly attired, they will be asked to reschedule the Ride-Along for another day.

I have read and understand the Dress Code for the Ride-Along Program.

Participant's Signature (and date)

Host Officer Checklist and Guide

Purpose: To provide guidance to Officers selected to serve as Host Officers.

Due to a change in policy, it is now possible for all Patrol Officers, not on probation, to be selected by their Supervisor to serve as a Host Officer. This guide is for your edification, thus ensuring that you will be an impressive representative for the Department and the City.

- First and foremost, make yourself familiar with General Order 11.12; it deals with the Ride-Along program and the responsibilities of the Host Officer.
- When assigned to, and upon first meeting a Ride-Along participant, please be courteous and friendly. Ask the participant what they hope to observe or learn during this period, and attempt to match your activities to meet that goal. During muster, introduce him/her to the squad. This will go far in establishing trust and mutual respect between the citizen and you, the officer.
- All participants will wear a Precinct ID card while participating in the Ride-Along program. If an ID card is not in the Sergeant's office, then one can be obtained from the Precinct Desk Officer (PDO). Please ensure that the participant returns the ID card at the end of the shift.
- Ride-Along participants shall not carry weapons (except LEO), operate vehicles or use equipment such as the police radio except in the case of an emergency.
- Ride-Along participants shall not carry any cameras or recording equipment unless the Precinct Commander gives prior approval.
- Remember, the Host Officer is responsible for the safety and welfare of the Ride-Along participant. Do not place, or allow them to become involved, in a dangerous or violent situation. Always be cognizant of your guest and where they are. You may drop off a participant in a suitable area, if you expect a volatile and dangerous situation to develop. It is permissible to allow the participant to go with you, out of the patrol car, on non-violent calls. However, remember you must secure the homeowner's permission before taking the participant onto private property.
- Ensure that your Ride-Along guest is dressed according to policy (provided on page 5 of this form) and presents a neat, clean appearance.
- As the Host Officer, you will be allowed to cover the entire area of the precinct.

Remember that the impression that you make on our guest will last forever, and the goodwill that you pass on to him/her will be relayed to their friends, neighbors and relatives.

CRIMINAL RECORD INFORMATION REQUEST

In accordance with Code of Federal Regulations 28CFR20.21, Code of Virginia § 9.1-101, Code of Virginia § 19.2-389 (1950), as amended, and the Rules and Regulations of the Criminal Justice Services Commission of the Commonwealth of Virginia.

Note:

1. Unauthorized or further dissemination will subject the disseminator to criminal and civil penalties.
2. This form will be placed on file and remain on file for at least two (2) years (Code of Virginia).

(Please PRINT on this application, except for signatures required)

<i>Applicant Information (name searched):</i>					Date: _____
Name _____					
Last	Suffix	Full First Name	Full Middle Name	Maiden	
Sex _____	Race _____	Date of Birth _____	SS# _____		
Place of Birth _____	Reason for Request _____				
Current Address _____					
	Street #/Street Name	Apt#	City	State	Zip
Phone (include area code) _____					
<i>Applicant Notarization:</i> I hereby give consent and authorize the Virginia Beach Police Department to search their files and Virginia Central Criminal Records Exchange (CCRE) for any criminal history record and report the results of such search to the agent or individual authorized in this document to receive same.					
Signature of Person Named in Record _____					
Subscribed and sworn to/affirmed before me this _____ day of _____, 20 _____					
Notary Signature _____ My commission expires _____					
<i>Requesting Agency Information:</i> As provided for in Section 19.2-389, Code of Virginia, I hereby request the criminal history record of the individual named in Section I above and swear or affirm that I have the consent of the person to obtain his/her record and will not further disseminate the information received, except as provided by law.					
Signature of Person Making Request _____					
(PRINT) Rank/Title	Last Name	First Name	Middle		
Address (include city, state, zip) _____					
Phone (include area code) _____					
Subscribed and sworn to/affirmed before me this _____ day of _____, 20 _____					
Notary Signature _____ My commission expires _____					

Below For Office Use ONLY

Identification: _____	
CRIMINAL RECORD: NO <input type="checkbox"/>	YES/POSITIVE <input type="checkbox"/>
Clerk Signature/Code _____ / _____	Date: _____